

CHECK LIST FOR M. B. A. STUDENTS

SRMCEM/PO/F/36 (ii)
WI/PO/12

S. No.	Particulars	Received	Not Applicable
1	COVID Vaccination Certificate (Fully Vaccinated) - 01 Photocopy	☐	☐
2	Aadhar Card - 02 Photocopies	☐	☐
3	College Allotment Letter (For the students allotted through counselling) - 04 Photocopies	☐	☐
4	Result/ Admit Card of Entrance Exam (CUET) if appeared. (For Management Quota) - 02 Photocopies	☐	☐
5	All Fee Receipts, including Fee deposited during counseling - 01 photocopy of each	☐	☐
6	Original High School Certificate - with 03 photocopies	☐	☐
7	High School Mark-sheet - 03 photocopies	☐	☐
8	Original Intermediate Mark-sheet - with 03 photocopies	☐	☐
9	Original U.G./P.G. or Both Mark-sheets -with 03 photocopies	☐	☐
10	Original Migration Certificate -with 01 photocopy	☐	☐
11	Original Character Certificate of the Institute last attended	☐	☐
12	Original Caste Certificate (Applicable for SC/ST/OBC only). - with 02 photocopies	☐	☐
13	A Notarized Affidavit on Non-judicial Stamp paper explaining discontinuation, if any, in educational career after passing UG/PG Examination - with 02 photocopies.	☐	☐
14	Income Certificate of Parents - 02 photocopies Mandatory for All, whose Parents annual income is less than Rs. 2.5 Lacs (for SC/ST) and Rs. 2 Lacs (for others)	☐	☐
15	Medical Certificate issued by CMO. - 01 photocopy	☐	☐
16	Domicile Certificate, If the candidate has passed qualifying examination from outside of U.P.	☐	☐
17	Passport Size Photographs of the Candidate - 05 Nos (Coloured)	☐	☐
18	Self-Addressed Envelopes (each carrying postal stamp worth Rs. 5/-) - 04 Envelopes	☐	☐
19	Affidavit on Rs. 10/- Non-judicial stamp paper submitted by student regarding Anti-Ragging.	☐	☐
20	Affidavit on Rs. 10/- Non-judicial stamp paper submitted by Parent/Guardian regarding Anti-Ragging.	☐	☐

Documents Checked / Received by: -

Name: -

DECLARATION

- [1] I hereby declare that all the documents produced by me are true and original to the best of my knowledge and belief. If at any stage any information furnished by me is found incorrect, my candidature shall liable to be rejected.
- [2] I will submit all documents before2025 which are not available at the time of admission. If I don't submit the documents, I am aware that my admission shall stand cancelled.

(Signature of Candidate)

Note

Please keep with you, one set of photocopies of educational testimonial before submitting them to the college. (कृपया आप शैक्षिक प्रमाण पत्रों को कालेज में जमा करने से पहले प्रत्येक की एक छायाप्रति अपने पास अवश्य रखें।)